

Transferring Funds from your IRA to Marquette University

STEP ONE: Contact your IRA custodian and inform them of your intent to make a distribution from your IRA account to Marquette University. Provide them with your account number and the amount you would like to transfer. **The administrator must make the check payable to Marquette University** and the check can be mailed directly to the following secure lockbox address:

- Marquette University
P.O. Box 7013
Carol Stream, IL 60197-7013

Alternately, the funds may be wired to Marquette University. Following is the routing information:

- | | |
|-------------------------|-------------------------------|
| ▪ Bank: | Town Bank |
| ▪ Acct. Name: | Marquette University |
| ▪ ABA #: | 075917843 |
| ▪ Acct #: | 0000145651 |
| ▪ Contact/Phone Number: | Matt DeYoung / (262) 369-4222 |

STEP TWO: It is important to notify us that you have requested a charitable distribution. Please let us know the following information:

- Name and contact information of IRA Plan Administrator
- Dollar (\$) amount of transfer
- Where you would like your gift directed (for example, scholarship support or a specific School/College)

Please send to the address above or to uagiftservices@marquette.edu. Please call (833) 684-0455 if you or your IRA administrator have any questions. Once we receive the check from your IRA administrator, Marquette will provide a written acknowledgment of your gift in accordance with the provisions of the applicable law.

Thank you for your support of Marquette University!

REMINDER: The law does not allow a donor to receive any personal benefits, such as basketball priority points, in connection with an IRA gift.